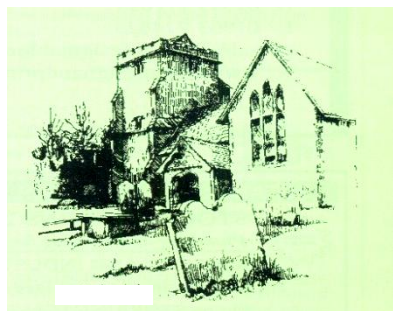




St Mary's Church Thakeham

PCC Meeting

In The Church Rooms

7.30 pm on Thursday 14th May 2026

Meeting Closed: 21.35p.m

Agenda Item	Item detail	Minutes	Lead
1	Welcome and Prayers <i>Welcome to New Churchwarden, James Isgrove</i> <i>Welcome to New PCC Members Ed Cole & Cliff Purvis</i> <i>Welcome back to re-elected Members Liz Whitehead, Pat Snape, Jane Everett</i>	Rev. Joel W welcomes the new members of the PCC. Joel leads PCC in Prayer.	Joel
2	Present and Apologies	Rev. Joel Wilmer, James Isgrove, Philippa Harder, Barry Laker, Winifred Lednor, Elizabeth Slaughter, Elizabeth Whitehead, Clifford Purvis, Olwen Patricia Snape, Jane Everett, Christopher Whitehead, Elaine Hawken, Edward Cole Apologies: Christopher Powell (Deanery Synod Rep)	Pippa
3	Declarations of Interest		Pippa
4	Minutes of the last meeting held on 12th March 2026- to finalise	Proposed as an accurate reflection of the PCC meeting held Proposed: Liz Whitehead Seconded: Liz Slaughter In favour: 10 Abs: 3	Joel
5	Matters arising from the previous meetings: A PCC member suggests that we could explore a "Buddy system" which enables existing members to be paired up with Newcomers to support and encourage. Action: Liz W to co-ordinate a draft with David W for PCC to view via email.	Liz W shares two drafts of Welcome postcards as initial drafts. Joel thanks Liz W for her work on this and circulating it to the PCC. Joel speaks on work to move forward with a fresh and modern look in terms of branding and coherence across all media and communication. This is an item that will be re-visited by a working party that will look at options for re designing our logo, website and general communication. James suggests that the first step is to decide on who will be in this working party and asks the PCC members to let him know if they are interested in being on this small team. Action: Joel to arrange a Welcome/Contact details card in time for the Flower Festival before other media and comms decisions are made. Additionally, there could be a sign-up list during the Flower Festival if people wish to leave their details to then be contacted.	Liz W Joel Chris W

	- Action: Involves letter of thanks to Chanctonbury Churches Office for use of their desk space, support and advice during this time of interregnum. Joel - Action: Deanery Synod date to be published ahead via notices and the church calendar. Chris W	Joel has completed on this matter. Chris will circulate this information to 3Hs, Website and Newsletter. Date and speaker pending. Next Deanery Synod :25th July 2026. Held at Amberly Parish Church.	
6	Reports - Finance - Safeguarding	Relating to the finance report: A PCC member highlights that the Vicars Discretionary Fund is a historic fund item that has been part of our finances. Joel assures the PCC of his plans to always to seek permission/approval with the Parish Treasurer and of his intention to have an agreed Finance Policy. A PCC member asks if we have a Scheme of Delegation. Currently the agreement £500+ Permission by the Standing Committee. £1000+ Permission of the PCC however this is a policy that needs to be reviewed and agreed then by the PCC. Action: Cliff to draft a Scheme of Delegation, in conjunction with PCC Treasurer Liz S for PCC to approve as a policy at the next PCC Meeting, July. To include an item detailing the use of the Parish charge card. The PCC Treasurer speaks about Barclays suggestion that PCC members have their names published on the church website. This aids authenticity to listed PCC members who are the currently signatories and all Trustees declaration responsibilities for financial clarity. All PCC members agree to full first names and surnames being published and Jane E will amend the website accordingly. Parish Charge Card: current limit is £200 and the Treasurer speaks about streamlining our ordering so that our Administrator becomes responsible for ordering regular items such as candles, communion wine etc. Incidental items are still approved to be bought by PCC members and receipts to be submitted to the Treasurer for remuneration. Safeguarding: Cliff is welcomed as our new Parish Safeguarding Officer to join Pippa in the role. PCC Members are asked to sign up to which training they will be doing.	Liz S Pippa
7	Priest In Charge Matters PCC Tonight Session 1- Why does church exist? CPAS Resources	The PCC Consider: What does the church exist for?	Joel

8	Urgent Matters* reported to the Churchwardens or the PCC Secretary <u>before</u> the meeting	None	
9	Churchwarden Matters -Trustee Declarations -PCC Secretary Duties -PCC Members Listing on Website -Update PCC Photo board in porch	-Trustee Declarations: All PCC members to complete -PCC Secretary Duties: Temporary Arrangements: Rev.Joel to take on Agendas and circulation of papers. Jane to take minutes of each PCC Meeting. Pippa to take on policies-renewal & updating -PCC Members Listing on Website: Action: Jane to update the website with the agreed changes. -Update PCC Photo board in porch: Action: Barry will arrange the reframing of new members photos.	CWs Pippa Jane Barry
10	Matters brought to the PCC by PCC members *From July 2026 this item will be merged with Item 8 "Urgent Matters" so that items are able to be submitted prior to the PCC meeting and will be on the agenda as "Main Items". -PCC Organisation	PCC Organisation: A PCC member raises how the PCC should be kept informed about decisions. Action: PCC meeting in July to discuss the arrangements of a Standing Committee. Action: Joel explains that this is to be revisited. A PCC member raises the issue of Homegroups and asks what the plans are to revive them. A PCC member raises the need to formalise the Pastoral Pathway and asks that this is considered on a future agenda. A PCC member raises an item from a member of the congregation: publishing new Welcome arrangements. James agrees that his mobile number can be put on the Welcome instructions as per the Lone Working Policy.	PCC Liz W
11	Correspondence	Thanks to all those who have offered help for transporting a poorly member of the congregation.	J o e l / C W s
12.	Dates of next meetings.		
	PCC Meeting: 7.30 pm on 9th July 2026	PCC Meeting: 7.30 pm on 10th September 2026	PCC Meeting: PCC Organisation 7.30 pm on 12th Nov 2026